

27 July 1973

MEMORANDUM FOR: Deputy Director for Management and Services

SUBJECT : Weekly Report - Office of Training

I. Recent Activities

A. Intelligence in World Affairs

The sections on China and on international communism last week were high-lighted by [REDACTED]

[REDACTED] who made an excellent presentation on political-military relationships in China. The IWA members kept him a half-hour longer than scheduled in the discussion session in which he willingly went well beyond the subject of his presentation to respond to questions. [REDACTED] lecture was particularly interesting since he had only returned the previous week from a trip through the U.S.S.R. Although this was a regular tourist-trip he was able to participate in discussion sessions with Soviet specialists on China in various Soviet research institutions. His references to comments by the Soviet specialists and their questions of him were valuable and timely.

B. Methodologies for Intelligence

On 19 July, eight Agency officers from components of the S&T and Intelligence Directorates reported on different practical applications of new methodologies to intelligence problems. The session, held in Chamber of Commerce Building, was attended by 20 officers (apart from speakers), including 14 staff members from different elements of OTR.

The purpose was to share information among Agency officers concerning applications of new methodologies; to learn within OTR about prospective subjects and speakers for our courses; and generally, to upgrade the knowledge of OTR's staff in this area. A quick review of the results shows that, except for some comments that the presentations were of little interest in relation to some of our courses, the day was assessed as quite valuable, particularly by those who made presentations and by other non-OTR attendees.

C. C/ISTS at Federal Executive Institute

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Mr. [] is attending the Federal Executive Institute's "Management by Objectives and Government Productivity" course this week in Charlottesville.

D. Presidential Classroom

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An evening program on CIA was conducted in the Headquarters Auditorium on 24 July for 44 High School teachers from different parts of the country. The group is in Washington for a period of two weeks under the sponsorship of the Presidential Classroom. The program consisted of a 45-minute briefing on Intelligence and CIA and a 60-minute question-and-answer period. The questions were thoughtful, sometimes challenging, but always framed in a sympathetic context. [] gave the briefing; administrative arrangements were handled by the Office of Personnel.

II. Upcoming Developments

A. Midcareer Course

Nominees have been named for Class 37 which begins on 22 August. It has the lowest average grade, age, and time on board of any class yet, primarily due to the DDO's averages being reduced rather drastically. (DDO nominees are five years younger than the DDO members in the previous class.) The average grade is 12.8 years, the average age is 37.3 years, and the average time on board is 11.6 years.

The 30 nominees, including two women, have 30 degrees among them, have received training in 50 different schools in 36 different subjects, including seismology and urban studies. Class members have received 30 commendations, appreciations, QSI's, and cash awards, as well as two Intelligence Medals of Merit, a Certificate of Merit, an Intelligence Star, and an Exceptional Service Medallion.

B. Realignment of Curriculum

The SB Operations and China Operations courses are in the process of being transferred to SB and EA respectively. Both these courses are managed by OTR, but OTR has not contributed to their substance. The SB course has been handled by an SB rotational officer who will become a part of the SB component training contingent. He will remain in close touch with OTR on matters of scheduling and will continue to contribute to other courses in which SB has traditionally appeared. The OTR officer administering the China Operations course will start on a rotational tour with EA. The OTR experience of both these men should stand them well in their new assignments and should be of value to OTR in dealing with these Divisions.

C. Management Self-Study Program

All of the major hardware and software for the Management Self-Study Program is on hand and ready for positioning at the Self-Study Centers. Plans now call for positioning two sets of equipment and software at Headquarters, Room 1E-4810 (across from the Main Library), in joint occupancy with OJCS, and one set of equipment and software in the Ames Building, Rosslyn.

Each set will consist of one video cassette player, one TV receiver, and three audio cassette recorders with selected video and audio tape subjects and appropriate textbooks for background and additional study.

Yet to be completed are moving the gear into the areas (hopefully next week), arranging for a check-out or control system for each area, and publishing an OTR Special Bulletin announcing the program.

D. DDM&S: Trends and Highlights

The quotas for the various Offices for the T&H courses to be given September - December 1973 were reworked to provide space for approximately 14 CT's scheduled to attend two of the three runnings and to accommodate personnel from Offices transferred to the DDM&S in the recent reorganization.

E. Arabic Study at NSA

STATINTL [redacted] recently transferred from OC, will attend 32 weeks of Basic Arabic Transcription and Reading at the National Security Agency. Both men have finished 10 months of basic Arabic at the Foreign Service Institute. [redacted] and OTR made the arrangements with NSA for the training; no cost except for mileage.

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F. Cancellation of DDCI's Address-- At DIS

General Walters has canceled his commitment to give the graduation address on 10 August to the Attache Class.

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[redacted]
Alfonso Rodriguez
Director of Training